

**American Legion Auxiliary Winter Park Memorial Unit 112
General Meeting Minutes**

February 14, 2012

HAPPY VALENTINE'S DAY!

The February general meeting of the American Legion Auxiliary Unit 112 was called to order at 7pm by President, Aunita Padgett. Debi Shannon offered the invocation and Aunita led the Pledge of Allegiance and Preamble to the Constitution of the American Legion Auxiliary.

Members in attendance included:

Marge Berrios
Nell Colbert

Aunita Padgett
Jo Anne Russell

Debi Shannon

Nell confirmed that we have a quorum for this meeting. Aunita asked for permission to deviate from the printed agenda should the need arise and everyone agreed.

Nell Colbert reported that the minutes from the last meeting that were emailed to all members and posted on the Unit's YahooGroups. Nell had printed copies available for review. Debi Shannon moved (seconded by Marge Berrios) that the minutes be approved as written. Motion carried.

Nell Colbert gave the Treasurer's Report showing that we began the month with \$789.31, received income of \$209.91 and had expenses of \$430.00, leaving us with a closing balance of \$569.22 as of the end of the month. Nell reported that we have received no additional income had no additional expenses since the first of the month. Nell had printed copies of the Treasurer's Report available for review and reported that the Treasurer's Report was emailed via the Unit's YahooGroups and was posted on the YahooGroups website. Debi Shannon moved (seconded by Marge Berrios) that the Treasurer's Report be approved as written and filed for audit. Motion carried.

Nell Colbert shared items of correspondence received this month including our Girls State applications, the Goldenrod Chamber newsletter, our box of poppies for the Memorial Day distribution, an invoice from Cralyn Technology for the renewal of our website URL and an invoice from the Department of Florida for \$5.00 to cover the shipping costs for the Poppies that we recently received. Nell explained that last June the Department Executive Committee voted to add a shipping charge to poppy orders and that the order form that we submitted was actually an old form so it did not reflect the shipping charge. Nell also explained that when we first set up our website, her son secured the website URL for us but that it is now time to renew the license for the URL, hence the Cralyn invoice. Marge Berrios moved (seconded by Debi Shannon) that we pay the invoice to the Department of Florida for \$5.00. Motion carried. Debi Shannon moved (seconded by Marge Berrios) that we pay the invoice from Cralyn Technology. Motion carried. Nell also made a copy of this month's Department Communiqué available for review and pointed out that the Department posts the Communiqué to the Department website at the end of every month. Nell encouraged everyone to download a copy of the Communiqué each month.

Nell Colbert reported that she was not allowed to sit in on last month's Post Executive Board meeting so there was no information to share.

COMMITTEE REPORTS:

- **Membership:** Nell Colbert reported that we still need one more member to achieve 100%.

- **Community Service:**
- **Children and Youth:** Nothing new to report.
- **Americanism:** Nell Colbert reported that she contacted the JROTC instructors at both Lake Howell and Oviedo High Schools to solicit entries for the essay contest. Nell and Marge will be picking up essays at all of the schools the week of 2/20.
- **Education:** Nell Colbert reminded everyone that we are still collecting Box Tops for Education and Campbell's soup can labels for the schools.
- **National Security:** Marge Berrios reminded everyone to bring their clipped coupons to the meetings each month or to the Post during the month. So far we have sent one package to the base in Okinawa.
- **Veterans Affairs and Rehab:** Aunita Padgett reminded everyone that we are still collecting items for the VASH program and that she is bringing the collection to the Post each month. Marge Berrios reported that she is looking for information on donating books to the VA Library.
- **Girls State:** Marge Berrios reported that we now have seven girls (two from Winter park, three from Oviedo, one from Trinity and one from Lake Howell) interested in interviewing for our delegate position. Marge reminded everyone that the interviews are scheduled for 1pm at the Post on February 25th. Marge reviewed some of the materials from the Girls State Chairman's guide that raised some questions so it was agreed that the interview team would meet at noon on Sunday to review the questions and to make sure that we are prepared for the girls.
- **Poppy Distribution:** Aunita Padgett reported that she is working on getting our booths scheduled.
- **Constitution and By Laws:** Nell Colbert reported that we have received our copies of our revised Constitution and By-Laws back from the Department Constitution and By-Laws Chairman. Our new documents should be posted to the Department's website soon.
- **Legislative:** Aunita Padgett reported that she has received some responses back to the correspondence she sent to Marco Rubio and Daniel Webster.
- **Leadership:** Nell Colbert reported that the 6th District is trying to schedule a third ABC School for mid-late March in either St. Cloud or Winter Garden.

LEADERSHIP SEGMENT: Nell Colbert conducted a brief leadership training segment on the procedures for conducting the meeting when the President wants to speak about the current topic on the floor and needs to transfer the "chair" to the Vice President.

OLD BUSINESS:

- 2011-2012 Committee Chair list – Aunita Padgett reported that she sent our chairman list to 6th District President, Diane Anderson.
- Operation Give Back at UCF on May 12th – There was continued discussion about our participation as a unit in this very worthwhile event. Marge Berrios suggested that we pass on this event as a unit but that anyone who wants to participate on an individual basis should contact the event sponsor directly. It was agreed that there are just too many other events taking place in this timeframe to make a commitment as a unit.
- Fundraising – There was additional discussion about doing a Mother's Day gift basket that could be raffled off at the Post Yard Sale. JoAnne Russell volunteered to get some prices so that we can budget for the basket next month. It was also suggested that we could perhaps hold a pot luck dinner for which tickets could be sold in advance along with taking donations at the door. Our unit members would provide the home cooked food that would

be served at the Post. It was decided to table discussion on both of these items until March.

NEW BUSINESS:

- Equipment to Purchase – Nell Colbert suggested that we purchase two flag covers from Emblem Sales to protect our flags and their toppers when we transport flags to the annual convention in June. Marge Berrios moved (seconded by Debi Shannon) that we purchase two flag covers at an approximate cost of \$40.00 plus shipping. Motion carried. Nell reminded everyone that depending upon the number of Americanism essays we receive; we will need to purchase one medal for each school submitting entries. Nell suggested that we hold off on making the purchase of the flag covers until we find out how many more medals we'll need so that we can order everything at the same time and reduce the shipping charges. Debi Shannon moved (seconded by Nell Colbert) that we purchase any needed essay medals at the same time that we purchase the flag covers. Motion carried.
- Yard Sale – It was agreed that we will not do a bake sale this time but that we will do the Mother's Day gift basket. We will try to have the basket on sale and tickets available for sale at the April Post meeting.

OTHER BUSINESS:

Marge Berrios announced that she will be going into the hospital on March 15th for some surgery so she will probably miss our April meeting along with the Yard Sale.

After everyone made their contributions to the AEF piggy, Debi Shannon offered the benediction and Aunita Padgett closed the meeting at 8:55pm.

Respectfully submitted



Nell Colbert
Secretary-Treasurer

Minutes approved _____

Nell Colbert, Secretary _____

Aunita Padgett, President _____